



Team Emergency Assessment Measure (TEAM)

Introduction

This non- technical skills questionnaire has been designed as an observational rating score for valid, reliable and feasible ratings of emergency medical teams (e.g. resuscitation and trauma teams). The questionnaire should be completed by expert clinicians to enable accurate performance rating and feedback of leadership, team work, situation awareness and task management. Rating prompts are included where applicable. The following scale should be used for each rating:

| | | | | |
|-------------------|--------|-----------------------|-------|----------------------|
| Never/Hardly ever | seldom | About as often as not | Often | Always/Nearly always |
| 0 | 1 | 2 | 3 | 4 |

Team Identification

Date: _____ Time: _____ Place: _____
 Team Leader: _____ Team: _____

| | | | | | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Leadership: it is assumed that the leader is either designated, has emerged or is the most senior - if no leader emerges allocate a '0' to question 1 and 2. | 0 | 1 | 2 | 3 | 4 | | | | | |
| 1. The team leader let the team know what was expected of them through direction and command | <input type="checkbox"/> | | | | | |
| 2. The team leader maintained a global perspective <i>Prompts: Monitoring clinical procedures and the environment? Remaining 'hands off' as applicable? Appropriate delegation.</i> | <input type="checkbox"/> | | | | | |
| Team Work: ratings should include the team as a whole i.e. the leader and the team as a collective (to a greater or lesser extent). | 0 | 1 | 2 | 3 | 4 | | | | | |
| 3. The team communicated effectively <i>Prompts: Verbal, non-verbal and written forms of communication?</i> | <input type="checkbox"/> | | | | | |
| 4. The team worked together to complete the tasks in a timely manner | <input type="checkbox"/> | | | | | |
| 5. The team acted with composure and control <i>Prompts: Applicable emotions? Conflict management issues?</i> | <input type="checkbox"/> | | | | | |
| 6. The team morale was positive <i>Prompts: Appropriate support, confidence, spirit, optimism, determination?</i> | <input type="checkbox"/> | | | | | |
| 7. The team adapted to changing situations <i>Prompts: Adaptation within the roles of their profession? Situation changes: Patient deterioration? Team changes?</i> | <input type="checkbox"/> | | | | | |
| 8. The team monitored and reassessed the situation | <input type="checkbox"/> | | | | | |
| 9. The team anticipated potential actions <i>Prompts: Preparation of defibrillator, drugs, airway equipment?</i> | <input type="checkbox"/> | | | | | |
| Task Management: | 0 | 1 | 2 | 3 | 4 | | | | | |
| 10. The team prioritised tasks | <input type="checkbox"/> | | | | | |
| 11. The team followed approved standards and guidelines <i>Prompt: Some deviation may be appropriate?</i> | <input type="checkbox"/> | | | | | |
| Overall: | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 12. On a scale of 1-10 give your global rating of the team's non-technical performance | <input type="checkbox"/> |

Comments: _____
